

Application S.No.



Room No. Allotted:

**Sri Venkateswara University College of Engineering  
Men's Hostels, Tirupati**

Affix  
Passport  
size  
Photo

**Application Form for Admission in to the Hostel  
for the academic year 201\_ - 201\_ .**

1.	Name of Applicant in Capital Letters:													
2.	Class & Roll No.:	_ B.Tech / M.Tech	1											
3.	Branch for which admission is sought:													
4.	Date of Birth :                      Age:													
5.	Nationality and Religion													
6.	Category of the student ( ✓ ) :	<b>OPEN / SC / ST / BC A / BC B / BC C / BC D / BC E / PH</b>												
7.	Name of the college last studied:													
8.	Aadhar Unique ID No.:					-								
9.	Contact No.													
10.	E-mail ID:													
11.	Name of the Parent / Guardian:													
12.	Parent Contact No.													
13.	Residential Address:													
	Pin code:													
14.	Residential Proof: (Aadhar / Ration / Voter Identity Card)													
15.	Challan No., Amount paid and Date:													
16.	Andhra Bank, SVU Engineering College Extn. Counter SB Account No.:													
17.	Health Record:-	Allergic to :												
		Blood Group :												
		Specs Lens (L/R) :												
18.	Reference Contact Address: (Only during emergency)													
19.	SC/ST/LBC/EPP Scholarship Holder:	<b>Yes / No</b>												
20.	Laptop / Personal Computer:	<b>Yes / No.</b> If yes, Make:												
21.	Personal Hobbies / Sports Activities:													

## SVUCE Men's Hostels -Rules and Regulations in Brief

1. Every student must foster and maintain a vibrant academic, intellectual, spiritual, cultural and social atmosphere, which is consistent with the Vision and Mission of the SVUCE. The students should must adhere to the Rules and Regulations of the S.V. University College of Engineering and discharge your responsibilities as a student with diligence, decency, discipline, fidelity and honour. Maintain S.V. University as a place of learning and an exclusive academic zone.
2. Smoking, possessing / consuming alcoholic drinks, physical assault, damage to property, possession of weapons, or bursting of fire crackers etc., are strictly prohibited. Any student, who is found to be indulging in such undesirable activities shall be severely dealt with and will be liable to be summarily punished.
3. **RAGGING** is a crime, prohibited under law. Ragging in any form is strictly prohibited. Ragging in any form by any student will make him liable for expulsion/punishment as per A.P. Prohibition of Ragging Act, 1997 (Act 26 of 1997), UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and subsequent Supreme Court verdict. Any such incident will be reported, investigated and those found guilty will be punished severely.
4. Students are strictly prohibited from pasting Photos/ pictures/ posters anywhere including in their rooms. The rooms and surrounding area should be kept clean and in a hygienic state.
5. Students are not permitted to take food outside the dining hall on any account whatsoever it may be.
6. The rooms should be locked whenever the students are away and the room keys should not be given to anyone else. If any student goes out of station on long medical / other leave, he must inform to the hostel authorities.
7. Students should not hold any meetings or congregation or birthday celebrations in the hostel premises, students should not play cricket within the hostel blocks, without permission of the Warden or Chief-Warden.
8. Students are advised not to keep costly personal items. Personal Computers, Laptops or any other personal electronic gadget can be used in rooms for academic use with prior permission and approved from the Warden. The Hostel Management does not accept any liability for the property left in the rooms.
9. Hostel furniture shall not be removed from one room to another under any circumstance. Students are responsible for the care of furniture and fittings in their respective rooms. In case of damage or loss of hostel property, the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the hostels, as decided by the Warden.
10. Any issues / problems of the boarders should be brought to the notice of the Warden / Dy. Wardens concerned in WRITING. Residents should strictly avoid any arguments with employees. Any complaint against the employees should be made to the Warden / Dy. Wardens concerned in WRITING.
11. A guest (parents or other close relatives) of the student can avail the boarding / lodging facilities in hostels. The guest can be permitted only if the prior permission is obtained from the Warden or Dy. Warden (Maintenance) by taking a guest room.
12. Entertaining unauthorized guests / boarders will be dealt with severe punishment including expulsion from the hostel. Unauthorized guests / boarders will endanger conviction under **section - 447, 448 of I.P.C.**
13. The hostel inmates are required to deposit mess fee in advance (adjustable) for mess bills as per instructions.
14. Any resident of the hostels is liable for expulsion from the hostels for any mis-behaviour, violation of hostel rules or default in payment of mess bills.
15. The inmates should be in their rooms by **09.00 PM without fail**. The rooms are liable for inspection by the authorities at any time. The Administration reserves the right to change the rules or introduce new rules, from time to time as and when necessary.
16. Every student should render hostel service for two full days in an academic year (one day per sem.) for supervision of mess to improve the quality of food / monitoring of CCTVs to improve security / to look maintenance of water and sanitary etc.

## **UNDERTAKING**

I \_\_\_\_\_ studying in \_\_\_ B .Tech / M .Tech \_\_\_\_\_ Branch and staying in Room No. \_\_\_\_\_ of SVUCE Men's Hostels hereby declare that the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I have carefully read all rules and shall abide by the rules and regulations of the Hostel in force during the course of my stay, and I understand that the authority reserves every right to cancel my hostel admission at any time upon violation of the rules.

1. I hereby declare that I shall abide by the SVUCE Men's Hostels Rules and Regulations for Hostel residents and also other rules as may be made by the authorities from time to time.
2. I will undertake to pay the fees as per the SVUCE Men's Hostels norms.
3. I will undertake and agree to the deduction of my Caution Deposit amount of the cost of damages if any towards furniture, fittings, and fixtures and other properties belonging to the SVUCE Men's Hostels for which I may be held responsible.
4. I will undertake and agree to the adjustment of my Caution Deposit amount to the arrears that may be found due from me towards mess dues and other SVUCE Men's Hostels dues.
5. I hereby agree to abide by the rules and regulations of the Hostels, if admitted, and I will be liable for punishment, in case I am found disobeying or guilty. I voluntarily agree to be a member of hostel mess and agree to pay the necessary charges and abide by the relevant rules. If I fail to pay the mess charges, if any, within the prescribed date, I will agree that that the authorities are at liberty to expel me from SVUCE Men's Hostels.
6. I will undertake that I will not organize or participate in any strike, dharna, etc., during my stay in SVUCE Men's Hostels. I will undertake that I will conduct myself properly and be a strict disciplinarian. Violation of this undertaking, the Hostel authorities shall be at liberty to take any action as deemed to fit against me.
7. I voluntarily agree to pay any common charges decided by the Hostels Welfare Committee for all students in general. I shall see that my room & the premises are kept clean and shall observe discipline.
8. I undertake to vacate the hostels at the end of an academic year on the closure of hostels for summer vacation.
9. I will undertake that it is my responsibility to inform the change of contact detail / home address / parent's contact number in case of change. I am aware of that In case of emergency the authorities will have the right to ask any inmate to vacate his room without providing any alternative accommodation.
10. I will undertake that I am aware of the law in regard to prohibition of ragging and the punishment for violation thereof. I am aware that my involvement in any ragging activity will lead to direct FIR against me, and I will be expelled immediately from the Hostels and the Institute.

Place: Tirupati.

*Signature of the Applicant*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

## UNDERTAKING BY PARENT/GUARDIAN

I, Sri/Smt. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of, \_\_\_\_\_ (full name of student) have been admitted my son /ward in Sri Venkateswara University College of Engineering, Tirupati, to study \_\_\_B. Tech/ M.Tech \_\_\_\_\_ (branch) bearing with the Roll Number \_\_\_\_\_.

1. As parent / guardian of the applicant, I solemnly promise to see that my son /ward strictly obeys all rules and regulations of the SVUCE Men's Hostels and pays the Hostel fees /dues, if any, within the time prescribed thereof. Failure on the part of my son /ward Hostel fees /dues, if any, in time, I shall undertake to pay the same on hearing from the SVUCE Men's Hostels authorities.
2. I shall also promise that I will see that my son /ward conducts himself properly as expected of him as student of prestigious Institution / University and he does not organize or participate in any strike, dharna, etc. He will behave courteously and fairly with every one, both inside and outside the hostel premises.
3. I have carefully read all rules and regulations to be followed by my son /ward. I assure that my son/ward will adhere to all the rules and regulations of the hostel and undertaking given by him and I shall monitor his behavior throughout his career in the University and also assure that the hostel fee / mess bill /dues, if any, will be paid as per the instructions. If he fails to obey the rules/ instructions or any violation / indiscipline may attract fine or expulsion or both to my son / ward.
4. I have carefully read and fully understood the law prohibiting ragging and the directions/provisions contained in the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, Andhra Pradesh Prohibition of Ragging Act, 1997 (Act 26 of 1997), and subsequent Supreme Court verdict (Writ Petition No.(C) 656/1998).
5. I assure that my son/ward will not indulge in any act of ragging. I hereby agree that if he found guilty of any ranging, he may be punished as per the directions/provisions of the regulations mentioned above and / or as per law in force.
6. I solemnly declare that the above details are true to the best of my knowledge and belief.

Place: Tirupati

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of the Parent/Guardian

Name: \_\_\_\_\_

Parents Mobile Number: \_\_\_\_\_

**Enclosures** to be submitted along with the application for hostel accommodation:

1. **Institute allotment letter.**
2. Attested photocopy of **Proof of residence:** Aadhar / Ration / Voter Identity Card etc.
3. Attested photocopy of the affidavits submitted in the college to the effect that the student is aware of the law in regard to prohibition of ragging and the punishment for violation thereof.

N.B.: Scholarship holders also shall pay the fees /dues, if any, within the time prescribed thereof.